

**Staunton Redevelopment & Housing Authority**

900 Elizabeth Miller Gardens

Staunton, VA 24401

Phone: (540)866-3413 Fax: (540)885-5414

**VERIFICATION OF ASSETS**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

From: Audra Hutchens, Multifamily Manager  
Email: [audra@stauntonrha.org](mailto:audra@stauntonrha.org)

Name: \_\_\_\_\_  
SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_  
Staunton, VA 24401

YOU DO NOT HAVE TO SIGN THIS FORM IF EITHER THE REQUESTING ORGANIZATION OR THE ORGANIZATION SUPPLYING THE INFORMATION IS LEFT BLANK.

**RELEASE:** I hereby authorize the release of the requested information. Information obtained under this consent is limited to information that is no older than 12 months. There are circumstances, which would require the owner to verify information that is up to 5 years old, which would be authorized by me on a separate consent attached to a copy of this consent.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**TO WHOM IT MAY CONCERN:** This person has applied for housing assistance under a program of the U.S. Department of Housing and Urban Development (HUD) and or the Internal Revenue Service. HUD and/or IRS requires the housing owner to verify all information that is used in determining this person's eligibility or level of benefits. The information requested below will be held in strict confidence as is required under the provisions of the Virginia Privacy Protection Act, and will used only to determine this person's eligibility or level of benefits.

Thank you for your cooperation in completing and returning this verification to the community listed above via fax, e-mail, or provided self-addressed, stamped return envelope.

\_\_\_\_\_  
SRHA Administrative Agent

\_\_\_\_\_  
Date



**PLEASE COMPLETE THE SECTION BELOW**

TYPE OF ACCOUNT OR ASSET AND/OR ACCOUNT NUMBER	WITH-DRAWAL PENALTY	AVERAGE BALANCE FOR THE LAST SIX MONTHS	CURRENT BALANCE OF VALUE OF ASSET	CURRENT INTEREST RATE OR YEARLY DIVIDEND AMOUNT

\_\_\_\_\_  
Name of Person Supplying information

\_\_\_\_\_  
Firm Name/Organization

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone number

**PENALTIES FOR MISUSING THIS CONSENT:**

**Title 18, Section 1001** of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willfully requests, obtains, or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$10,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the Social Security Act at 208 (a) (6), (7), and (8). Violation of these provisions are cited as violation 42 U.S.C. Section 408 (a), (6), (7), and (8).

Staunton Redevelopment & Housing Authority does not discriminate on the basis of disabled status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.  
The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Housing and Urban Development's regulations implementing Section 504 (24CFR, part 8 dated June 2, 1988),

Executive Director  
Staunton Redevelopment & Housing Authority  
900 Elizabeth Miller Gardens  
Staunton, VA 24401  
Phone: (540)866-3413 Virginia Relay Service 1-800-828-1120 (TDD) or 1-800-828-1140 (voice) for hearing-impaired inquiries

